



100 Lisburn Road
Belfast
BT9 6AG

T: 028 9066 7873
E: info@giantproperty.co.uk

Documentation Checklist

<u>Documentation required</u>	<u>Please tick</u>
Complete application form	
Deposit	
First month's rent	
Reference & Deposit protection fee	
Copy of identification (passport/licence)	
Copy of recent utility bill (gas, electric or telephone) or bank statement with current address	
Signed guarantee form (if applicable)	
Signed guarantee identification (if applicable)	

<p>PRIVATE & CONFIDENTIAL</p> <p>APPLICATION TO RENT A RESIDENTIAL PROPERTY</p> <p>(SUBJECT TO TENANCY AND REFERENCES)</p>			
Subject Property			
Address of rental property:			
Number of tenants:			
Proposed move-in date:			
Applicant Information			
Name:		NI no:	
Passport no:		Licence no:	
Date of birth:		Phone:	
Home address:		Email:	
City:	County:	Post code:	
Education Information			
University:			
Campus:		Course:	
Details of Previous Landlord/Managing Agent			
Name:			
Address:		Phone:	
Address of rental property:			

Dates of tenancy with this landlord:			
Emergency Contact			
Name of a person not residing with you:			
Address:			
City:	County:	Post code:	Phone:
Relationship:			
Bank Details			
Bank name:			
Bank address:			
Bank account name:			
Account no. :	Sort code:		
Guarantor Details (if applicable)			
Name:			
Address:			Phone:
Relationship to you:			
Occupation:		Home owner(yes/no):	
Agreed Rental: £			
Length of tenancy required (months) :			
Further requirements:			
Vehicles to be kept at the property (include cycles, motorbikes, caravans and trailers)			
Make:	Model:	Reg No:	Colour:

A deposit equal to one month's rent is required prior to the commencement of the tenancy as security for the performance of the tenants obligations and shall be repayable to the tenants only at the end of the tenancy and then without interest and after deduction there from of any sums required to compensate the landlord whether wholly or in part for any breach of obligation on the tenants part.

Costs upon taking tenancy of a property:

<i>First Month's rent in advance</i>	£
<i>Rental deposit (one month's rent)</i>	£
<i>Application fee (per application)</i>	£40.00

Paid on application submission

<i>Total</i>	----- £
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N.B. The deposit will be held in our client account. If a tenant does not proceed with the tenancy a £50.00 arrangement fee along with costs for loss of rent/advertising expenses will be deducted from this deposit.

Statement by prospective tenant

I confirm that the information I have given is correct, I agree to the reference being requested from the referees stated. I understand the terms set out as above.

Signature _____

Date ____/____/____